



Peer Group Analysis Set-Up Instructions

In order to be included in and receive Peer Group Analysis, you must complete the enclosed Peer Group Set-Up documents. It is important that you fill out the forms accurately and completely to ensure that your information and data are processed properly.

Keep a copy of this Set-Up information for your own records.

Additional Set-Up packages are available for download at <http://www.mainestandards.com/Analysis/Setup-Information.php>

Step 1: Demographic Information

- Fill in this section *exactly* as you want it to appear on your data reduction reports
- Please complete ALL sections

Example:

Demographic information

Facility Name: Maine Standards Company, LLC
Address: 765 Roosevelt Trail
Windham, ME 04062

Contact Name: Data Reduction Department
Email Address: datareduction@mainestandards.com
Phone Number: 1-800-377-9684 or 207-892-1300
Fax Number: 207-892-2266

EXAMPLE

Step 2: Provide instrument information for all systems on which you perform calibration verification / linearity testing using VALIDATE[®] products.

Instrument Information

INSTRUMENT

Instrument Manufacturer: Acme, Inc.
Brand: Analyzer
Model: Clinical Chemistry
System ID: 1234

EXAMPLE



Step 3: Method ID Set-Up:

Common, available methods for each analyte are listed in the enclosed Method Table and are designated by a Method ID. Record the instrument ID in the appropriate column. Then, for each Instrument, record the reagent manufacturer (Beckman-Coulter, Siemens, Roche Diagnostics, Ortho-Clinical, etc.) for the appropriate methods that your facility runs. Method information for your assays can be found in the insert provided with your reagents; for more information, contact your reagent manufacturer.

If you do not see your method listed for a particular analyte, please contact Maine Standards Company Technical Support for further assistance.

EXAMPLE

ANALYTE	ANALYTE ABBREV.	METHOD TYPE	METHOD ID	Instrument 1 ID: 1234	Instrument 2 ID: 1235
Blood Urea Nitrogen	BUN	COLOR	BUN_01	Acme, Inc.	
Blood Urea Nitrogen	BUN	ENZ CONDUCT	BUN_02		XYZ, Co.
Blood Urea Nitrogen	BUN	ENZ RATE	BUN_03		
Blood Urea Nitrogen	BUN	UREASE W/ GLDH	BUN_04		
Blood Urea Nitrogen	BUN	UREASE/GLDH KIN	BUN_05		
Calcium	CA	ARSENAZO III	CA_01	Acme, Inc.	Acme, Inc.
Calcium	CA	COLOR	CA_02		
Calcium	CA	ISE-INDIRECT	CA_03		
Calcium	CA	O-CPC	CA_04		

Return your completed set-up information to:

Maine Standards Company
 Attn: Data Reduction Department / Peer Group
 765 Roosevelt Trail
 Windham, ME 04062

or

FAX: 207-892-2266
 Attn: Data Reduction Department / Peer Group

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For more information, please contact Maine Standards Company at 1-800-377-9684 and ask for Technical Support.

Data Reduction Department
 Maine Standards Company

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